



**Committee:** AUDIT COMMITTEE  
**Date:** WEDNESDAY, 29 JUNE 2011  
**Venue:** LANCASTER TOWN HALL  
**Time:** 6.00 P.M.

Please note that an induction training session for Audit Committee members will take place at 5.00 p.m. at Lancaster Town Hall before Audit Committee.

## A G E N D A

1. **Apologies for Absence**
2. **Appointment of Vice-Chairman**
3. **Minutes**  
Minutes of the meeting held on 19 January 2011 (previously circulated)
4. **Items of Urgent Business authorised by the Chairman**
5. **Declarations of Interest**
6. **External Audit Plan 2010/11** (Pages 1 - 22)
7. **External Audit Plan and Fees 2011/12** (Pages 23 - 26)
8. **Internal Audit Annual Report and Assurance Statement 2010/11** (Pages 27 - 37)
9. **Internal Audit Strategic and Annual Plans 2011/12** (Pages 38 - 51)
10. **Audit Committee Work and Training Programme** (Pages 52 - 57)

## ADMINISTRATIVE ARRANGEMENTS

### (i) **Membership**

Councillors Malcolm Thomas (Chairman), Jon Barry, Geoff Knight, Richard Newman-Thompson, Ian Pattison, Vikki Price and Peter Williamson

### (ii) **Substitute Membership**

Councillors Roger Dennison, Melanie Forrest, Geoff Marsland, Sylvia Rogerson, Susan Sykes and David Whitaker

**(iii) Queries regarding this Agenda**

Please contact Jane Glenton, Democratic Services - telephone (01524) 582068, or email [jglenton@lancaster.gov.uk](mailto:jglenton@lancaster.gov.uk).

**(iv) Changes to Membership, substitutions or apologies**

Please contact Members' Secretary, telephone 582170, or email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN,  
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